

Troop 516 Scoutmaster Conference and Board of Review Procedures

Scoutmaster Conference

Scoutmaster Conferences are conducted for all ranks and should be done once a Scout has completed all requirements for the rank he is working on. These are an important part of rank advancement as they give both the Scout and the Scoutmaster an opportunity to meet and discuss the Scouts' accomplishments, as well as look ahead to the next rank.

Troop 516 uses "Scoutmaster Conference Worksheets" to assist with the Scoutmaster Conference process for Tenderfoot through Life ranks. These worksheets are a great tool for both the Scout and the Scoutmaster. The worksheets allow the Scout to reflect on his accomplishments, give input for the betterment of his Patrol and Troop, and to formulate a plan to achieve the next rank.

Following are the procedures for requesting a Scoutmaster Conference for Tenderfoot through Life ranks.

1. Complete all requirements for rank prior to the Scoutmaster Conference and Board of Review.
2. Request a Scoutmaster Conference by sending an e-mail to: Scoutmaster@t516.org.
3. Visit the "Forms" page of our Troop website to print the Scoutmaster Conference Worksheets for the rank you are working on.
4. Fill out the Scoutmaster Conference Worksheets prior to the next Troop meeting.
5. Submit your Scoutmaster Conference Worksheets and Boy Scout Handbook to the Scoutmaster.
6. Your Scoutmaster Conference will be held with the Scoutmaster or an Assistant Scoutmaster that night during the Troop meeting.

Just to confirm, a Scout must have all rank requirements completed prior to the Troop meeting he submits his Scoutmaster Conference Worksheets for Tenderfoot through Life ranks.

At that time, the only remaining requirements to complete will be to explain how he demonstrates Scout spirit (covered in the SM Conference Worksheets), participate in a Scoutmaster Conference, and complete his Board of Review.

Board of Review

The Board of Review is the last requirement a Scout must complete for rank. This takes place after a Scoutmaster Conference. The Board of Review is conducted by the Troop Committee, and usually three members of the Committee sit in on the Board of Review.

Scouts are encouraged to wear the full field (Class A) uniform for their Board of Review and have their Boy Scout Handbook with the completion of all rank requirements recorded properly.

The Troop Committee may conduct Boards of Review anytime there is sufficient Troop Committee members present at Troop meetings. Scouts should not go directly to the Troop Committee and request a Board of Review. They should allow the Scoutmaster or an Assistant Scoutmaster to introduce them to the Troop Committee.